

Baden Academy Charter School
Parent-Family Engagement Policy

PART I.

GENERAL EXPECTATIONS

Baden Academy Charter School agrees to implement the following statutory requirements:

- Baden Academy will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, Baden Academy will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Baden Academy will incorporate this school parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, Baden Academy will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Baden Academy will submit any parent comments with the plan when the Baden Academy submits the charter plan to the State Department of Education.
- Baden Academy will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- Baden Academy will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) parents play an integral role in assisting their child's learning;*
- (B) parents are encouraged to be actively involved in their child's education at school;*
- (C) parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) will carry out of other activities, such as those described in section 1118 of the ESEA.*

- Baden Academy will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II.

DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Baden Academy will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

Gather and disseminate to parents for review the following materials: The School's Parent-Family Engagement Policy, the school-parent compact, and Parent Notices. These materials will be disseminated to parents at regular Title I parent meetings, Board of Trustees meetings, and parent/teacher conferences. Written and oral input from parents will be solicited through Title I parent meetings, Board of Trustees meetings, parent/teacher conferences, school newsletters, school web site, and other regular written communications with parents.

2. Baden Academy will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- a. *The School Parent-Family Engagement Policy will be distributed to parents at Title I parent meetings.*
- b. *The policy will be posted on the school web site.*
- c. *Parents of new participating students will receive the policy upon registration.*

3. Baden Academy will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- a) *monthly Board of Trustee meetings*
- b) *regular Title I meetings*
- c) *PTP meetings*
- d) *General School meetings*

4. Baden Academy will coordinate and integrate parent-family engagement strategies in Part A with parent-family engagement strategies under the following other programs: Head Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs, by:

- a) *Title I Meetings will be held at various and convenient times to encourage parents and appropriate local programs to attend.*
- b) *Parents and other programs will be notified about meetings through school memos, newsletters, the web page, and the automated phone system.*

5. Baden Academy will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent-family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent-family engagement policy and activities to design strategies for more effective parent-family engagement, and to revise, if necessary (and with the involvement of parents) its parent-family engagement policies.

- a) *Baden Academy will conduct an annual Needs Assessment Survey*
- b) *Have parents assist in drafting the Needs Assessment Survey*
- c) *Solicit parent input through Need Assessment Survey*
- d) *Analyze survey results for possible parent and program impact*

6. Baden Academy will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. Baden Academy will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- *the State's academic content standards,*
- *the State's student academic achievement standards,*
- *the State and local academic assessments including alternate assessments,*
- *the requirements of Part A,*
- *how to monitor their child's progress, and*
- *how to work with educators:*

- a) *Baden Academy will hold annual Title I meetings*
- b) *Baden Academy will disseminate all information regarding available workshops, training, conferences etc., to all parents involved in the Title I program*
- c) *Baden Academy will maintain involvement with IU 27 and PDE Title I workshops, training and conferences*

- B. Baden Academy will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent-family engagement, by:

Encouraging parent-family engagement in:

- a) *Holding regular Title I meetings,*
- b) *Parent personal involvement workshops*
- c) *Coffee with the CEO*
- d) *County and state workshops, training and conferences*

- C. Baden Academy will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Baden Academy will appropriate funds to encourage staff to attend parental involvement workshops and conferences, web-based learning, and site staff development

- D. Baden Academy will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Home Instruction Programs for Preschool public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Baden Academy will provide outside agencies with meetings and program notifications as available to parents involved in the Title 1 program.

- E. Baden Academy will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Baden Academy will disseminate all notices and information:

- a) In the school's newsletter*
- b) On the school's website*
- c) List all Title one staff contact information on all notifications*

PART III.

**DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY
COMPONENTS**

The Baden Academy Agrees to the following components:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

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PART IV.
ADOPTION

This Title I Parent-Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Board of Directors.

This policy was adopted by the Board of Directors on June 18, 2018 and will be in effect for the period of one year. The school district will distribute this policy to all parents of participating Title I, Part A children on or before September 1, 2018.

(Signature of Authorized Official)

(Date)

