

**BADEN ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES
Regular Meeting**

July 20, 2026

Call to order

The meeting was called to order on Monday, July 20 2026 at 6:04 pm by Ms. Burgess

Roll Call

Present:

Tom Ward
Debbie Bufalini
Megan Burgess
Roylin Petties
Sara Portoulas
Chris Mazur
Doug Sharp
Terrence Smith

Excused:

Pledge of Allegiance

Motion to Adopt the Agenda

Motion: Mrs. Buffalini
Seconded: Mrs. Portoulas
Discussion: Date of next meeting needs to updated to 8/17/2026.
Passed unanimously

Recommend that the Board approve the minutes from the June 18, 2026 regular Board meeting.

Motion: Ms. Burgess
Seconded: Mr. Smith
Discussion:
Passed unanimously

Correspondence –None

Public Comment – None

Administrator's Report

- Building moves=4th floor and beyond, carpet installed painting done etc., new desks in 2nd grade which completes the phasing in of new desks that we began in 2022.
- ESY ended on Thursday, July 16
- Admin is preparing for our Back to School in-service days, staff will be recertified in CPR and basic first aid this year. We will have a trainer from The Institute of Arts Integration.
- Kindergarten and new student orientation will be held on August 12. That is also the 1st day of in-service for the teachers.

Financial Report

- a. **Recommend the Board approve the list of invoices paid in June in the amount of \$494,876.10 from the general fund.**

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- b. Recommend the Board approve the financials dated June 2026.**

Motion: Mr. Mazur
Second: Mr. Smith
Discussion:
Passed Unanimously

Recommend that the Board approve the 2026-2027 Student Handbook.

Motion: Mrs. Buffalini
Seconded: Mr. Smith

Discussion: Ms. Lennon reviewed the changes, changes were primarily in wording. The sections were in dress code, discipline, property misuse, physical contact, inappropriate language. Changes were also made changing "Vice Principal to "Deans of Student". It has been requested that a redline copy of edits to the handbook, or other policies/documents, be shared with the members of the board in advance with ample time for review/feedback.
Passed unanimously

Recommend that the Board approve the updated admission/lottery policy.

Motion: Mrs. Buffalini
Seconded: Mr. Smith

Discussion: This is a new policy endorsed by AASD. Beginning 7/1/2027 BACS agreed to AASD's terms of accepting max 205 students from the district. For 2026-2027 school year approx. 235-240 AASD students will be enrolled at BACS. New students from AASD will not be enrolled until this figure drops to 204. J Pollack stated this is a fairly typical admissions policy except for the AASD references. Counsel for the AASD had no issues with this policy.

Passed unanimously

Recommend the Board approve the addendum to the Sisters of St. Joseph lease.

Motion: Mr. Smith
Second: Mrs. Portoulas

Discussion: The revised lease agreement covers the entirety of the facilities leased by BACS from the SOSJ, including the new 4th floor office space, and extends the entire agreement for 10 years through 2037.

Passed unanimously

Executive Session

Recommend the Board go into executive session to discuss legal and personnel matters, in accordance with Pennsylvania's *Sunshine Law*, 65 Pa.C.S.A. § At 6:36pm

Motion: Mr. Mazur
Second: Mr. Smith
Discussion:
Passed: Unanimously

Recommend the Board come out of executive session at 6:53pm.

Motion: Mr. Smith

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Second: Mr. Mazur

Discussion:

Passed: Passed Unanimously

Recommend the Board approve the Personnel Report Dated July 2026.

Motion: Mrs. Buffalini

Second: Mr. Smith

Discussion: Mr. Smith notes that the new Para will be a good addition to the BACS staff.

Passed unanimously.

Board Member Questions & Comments:

Date of next Board Meeting is August 17, 2026 at 6:00 pm.

Adjourn at 6:55pm.

Motion: Mr. Smith

Second: Mr. Petties

Discussion:

Passed: Unanimously

Signed by:

A handwritten signature in black ink that reads "Chelsea Mason". The signature is written in a cursive, flowing style. It is positioned over a faint, large watermark of the school's name, "BADEN ACADEMY CHARTER SCHOOL", which is visible in the background of the document.

Mrs. Chelsea Mason

Secretary

