

**BADEN ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES
Regular Meeting**

September 21, 2026

Call to order

The meeting was called to order on Monday, September 21, 2026 at 6:03 pm by Mr. Ward

Roll Call

Present:

Tom Ward
Debbie Bufalini
Megan Burgess

Sara Portoulas

Doug Sharp
Terrence Smith

Excused:

Roylin Petties

Chris Mazur

Pledge of Allegiance

Motion to Adopt the Agenda

Motion: Ms. Burgess
Seconded: Mrs. Bufalini
Discussion:
Passed unanimously

Executive Session

Recommend the Board go into executive session to discuss legal and personnel matters, in accordance with Pennsylvania's *Sunshine Law*, 65 Pa.C.S.A. § At 6:04 pm

Motion: Ms. Burgess
Second: Mrs. Portoulas
Discussion:
Passed: Unanimously

Recommend the Board come out of executive session at 6:36pm.

Motion: Mrs. Bufalini
Second: Mr. Petties
Discussion:
Passed: Passed Unanimously

Recommend that the Board approve the minutes from the August 17, 2026 regular Board meeting.

Motion: Mr. Smith
Seconded: Mrs. Bufalini
Discussion:
Passed unanimously

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Correspondence –None

Public Comment – None

Administrator's Report

* Our first House Meeting was a success! On Friday, 9/11, our Baden Academy students came together as Four Houses. One Home. Our first meeting focused on the values of peace, hope, and kindness—a meaningful reminder that even the smallest acts of kindness can make a big difference. We are excited for all that is ahead as our houses come together, build connections, and continue making Baden Academy a place where everyone belongs!

* Play tryouts were held last week. This year's play will be Robin Hood and the Forrest of Fools.

* The 4 Houses held a fundraiser for Ready Yourself Youth Ranch last week, bringing in over \$1300.00 for equine therapy for students with special needs.

Financial Report

- a. **Recommend the Board approve the list of invoices paid in August in the amount of \$773,105.46 from the general fund.**
- b. **Recommend the Board approve the financials dated August 2026.**

Motion: Mrs. Bufalini

Second: Ms. Burgess

Discussion: Beth is looking into cell phone plans for Administration.

Passed Unanimously

Recommend that the Board approve the Grow a Generation contract.

Mr. Jake - This contract would service 206 students, working on 40 projects, 9 after school clubs. Have not been able to invoice since the contract has not been adopted. How many kids have you seen this school year, he has spent a week with sixth grade, tomorrow he will begin introducing fifth graders and then will work back until third grade. Ms. Burgess – What do you do to prepare? Prepping applications, returning students vs new students. Mr. Jake speaks to all classes third through sixth grade. He does make himself available at all of the parent nights. Meets with new students, see how they would fit together with teams. Have to schedule, introduction to lab for new students. Then curriculum on their projects. Plan out long term projects, book projects seem to take longer than others. Meet with kids, update and monitor their progress.

Motion: Mr. Smith

Seconded: Mrs. Bufalini

Discussion: Table until October, it's a phenomenal program but it needs to be looked into per Tom Ward.

Tabled until October Meeting

Recommend that the Board approve the 2026 School Visitor Policy.

Motion: Ms. Burgess

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Seconded: Mr. Smith

Discussion: We have a special audit every six years and so we went through and updated several policies. It's for visitors not volunteers.

Passed unanimously

Recommend the Board approve the Parent-Family Engagement Policy 2026-2027.

Motion: Mrs. Bufalini

Second: Mr. Smith

Discussion: Title I Policy, same policy as last year.

Passed unanimously

Recommend the Board approve the Assistive Technology Policy.

Motion: Mrs. Bufalini

Second: Ms. Burgess

Discussion:

Passed unanimously

Recommend the Board approve the Child Find Policy.

Motion: Mr. Smith

Second: Mrs. Bufalini

Discussion:

Passed unanimously

Recommend the Board approve the Positive Behavior Support Policy.

Motion: Mr. Smith

Second: Mrs. Bufalini

Discussion:

Passed unanimously

Recommend the Board Nominate Board Officers for the following positions:

President – Tom Ward

Vice President – Megan Burgess

Secretary – Chelsea Mason

Treasure – Doug Sharp

Motion: Mr. Smith

Second: Mrs. Bufalini

Discussion:

Recommend the Board Approve Board Officers for the following positions:

President – Tom Ward

Vice President – Megan Burgess

Secretary – Chelsea Mason

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Treasure – Doug Sharp

Motion: Mrs. Bufalini

Second: Ms. Burgess

Discussion: September 20, 2027 will be the next Reorganization of the Board.

Recommend the Board approve the Personnel Report Dated September 2026.

Motion: Mr. Smith

Second: Mrs. Bufalini

Discussion:

Passed unanimously.

Board Member Questions & Comments:

Date of next Board Meeting is October 19, 2026 at 6:00 pm.

Adjourn at 7:06 pm.

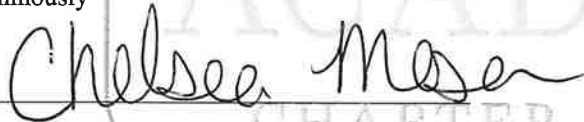
Motion: Ms. Burgess

Second: Mr. Smith

Discussion:

Passed: Unanimously

Signed by:

A handwritten signature in cursive script that reads "Chelsea Mason". The signature is written in dark ink and is positioned over a faint, large watermark of the school's name.

Mrs. Chelsea Mason

Secretary