

**BADEN ACADEMY CHARTER SCHOOL  
BOARD OF TRUSTEES  
Regular Meeting**

**November 17, 2025**

**Call to order**

The meeting was called to order on Monday, November 17, 2025 at 6:05 pm by Ms

**Recommend that the Board nominate and elect Debbie Bufalini to the Board of Trustees for terms beginning immediately**

Motion: Mr. Sharp  
Seconded: Mr. Mazur  
Discussion:  
Passed unanimously

**Roll Call**

Present:  
Tom Ward

Megan Burgess  
John Silbert  
Roylin Petties  
Sara Portoulas  
Connie Mabin  
Chris Mazur  
Doug Sharp  
Terrence Smith

Excused:

Debbie Bufalini

**Pledge of Allegiance**

**Motion to Adopt the Agenda**

Motion: Mr. Silbert  
Seconded: Mr. Smith  
Discussion:  
Passed unanimously

**Recommend that the Board approve the minutes from the October 10, 2025 regular Board meeting.**

Motion: Ms. Burgess  
Seconded: Mrs. Portoulas  
Discussion:  
Passed Unanimously

**Public Comment – None**

**Correspondence – None**

**Administrator's Report**

**BADEN ACADEMY CHARTER SCHOOL**  
**BOARD OF TRUSTEES**  
*Regular Meeting*

**November 17, 2025**

Recognize John Silbert for his over 10 years of service as he will be stepping down from the board at the conclusion of this meeting.

**Financial Report**

- a. **Recommend the Board approve the list of invoices paid in October 2025 in the amount of \$450,293.37 from the general fund.**
- b. **Recommend the Board approve the financials dated October 2025.**

Motion: Ms. Mabin  
Second: Mr. Mazur  
Discussion:  
Passed unanimously

**Mr. Jake from the Media Lab made a brief presentation breaking down what is going on in the Media Lab from last year and moving forward this year.**

- 168 students spread out across 35 projects.
- 15 Filmed Videos
- Most students in programing can make a click game by the end of 1 year in the program.
- 2 books completed last year.
- 2 books waiting expert review.

There is way more interest in clubs than the media lab can handle, looking into splitting some sessions. For example, Robotics can handle about 15 and were 45 kids interested.

7 Books should be completed this year.

Would love to expand his robotics equipment.  
Willing to learn any robotics

Connie asked if there is grants available, she would be willing to help with grant writing even when she is not on the board.

Do we have connections with Carnegie Mellon? Mr. Jake answered that there were connections years ago. She would love to help Mr. Jake connect with her contacts from Carnegie Mellon.

Currently only working with Baden Academy and no other schools.

**Executive Session**

**Recommend the Board go into executive session to discuss legal and personnel matters, in accordance with Pennsylvania's *Sunshine Law*, 65 Pa.C.S.A. § At 6:33 pm**

Motion: Mr. Sharp  
Second: Ms. Burgess  
Discussion:  
Passed: Unanimously

**Recommend the Board come out of executive session at 6:50 pm.**

Motion: Mr. Mazur

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Second: Mr. Sharp  
Discussion:  
Passed: Passed Unanimously

**Recommend the Board approve the Personnel Report Dated October 2025.**

Motion: Ms. Burgess  
Second: Mrs. Portoulas  
Discussion:  
Passed unanimously

**Board Member Questions & Comments:**

**Date of next Board Meeting is December 15, 2025 at 6:00 pm Online.**

**Adjourn at 6:55 PM**

Motion: Ms. Mabin  
Second: Mr. Silbert  
Discussion:  
Passed: Unanimously

Signed by:



Mrs. Chelsea Mason

Secretary